



PROJECT ADVERTISEMENT

FIELD SUPPORT CONSULTANT

USAID/Iraq Monitoring Project

Part-time consultancy position, based in South-Central Iraq.

March 2023



Introducing Integrity

Integrity is an ethical consultancy and service provider working in challenging and complex environments around the globe.

We help our clients succeed in fragile and challenging environments while building trust and understanding as the basis for transformative change. We work across all phases of the programme and project cycle, delivering eleven complementary services: monitoring, evaluation and learning / data and knowledge management / research, evidence and analysis / advisory / project management / communications / risk management / technical assistance / capability and capacity development / stakeholder engagement / grant and fund management. Our services are underpinned by the principles on which we were founded, a commitment to providing reliable information and evidence, and expert and high-quality delivery.

Headquartered in London and Washington DC, Integrity also has offices in Jordan, Kenya, and Pakistan. Our multi-national team of over 60 deliver multi-year projects, programmes and consulting assignments to a wide range of government clients, international organisations, foundations and private sector clients.

VISION: To set the international standard for ethically delivered expert services in complex and challenging contexts.

MISSION: We use evidence and learning to provide trusted advice and enable change for a sustainable future.

VALUES:

- **Courage:** We work on many of the world's most complex problems. We stand against violence in all its forms. We are unafraid to stand up to illegal or unethical practises.
- **Objectivity:** We challenge conventional thinking. Our recommendations are not based on assumptions or ideology but evidence and learning.
- **Diligence:** We incorporate our best individual and collective intellect through rigour, reflection, and collaboration.
- **Accountability:** We take responsibility for the quality of our work and performance. We hold ourselves to account through clear policy and process, sustained by long-term profitability.
- **Sensitivity:** We understand the impact of our presence and our work, empathise with people's situations, and commit to do no harm.

ETHICS: Integrity upholds the highest ethical standards in our work, our employment of staff and our interaction with people. Through adherence to our core values, we ensure the best possible service, and benefit the communities amongst whom we work.

We commit to building a diverse and inclusive organisation where all feel safe and able to progress, contribute and be heard, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status.

Further information about Integrity can be found at www.integrityglobal.com.

Project Background

The purpose of the Iraq Monitoring Project (IMP) is to serve as a third-party monitoring (TPM) and evaluation support system to monitor, verify and evaluate selected programs in Iraq, which are funded by USAID's Bureau for Humanitarian Assistance (BHA). The information and findings from the project will be critical in ensuring program learning and accountability, which will be useful for real time programmatic adjustments and future program design. Integrity will work to increase BHA's and Implementing Partners' (IP) access to independent, impartial information on the outputs, outcomes, progress, quality, challenges, successes, and lessons learned of selected projects funded by BHA in Iraq. This increase in access to independent and impartial data will improve the quality of BHA's response in Iraq by allowing BHA and implementing partners to make real time adjustments to their programs as a result of the data gathered as part of IMP.

Scope of Work

The part-time Field Support Consultant will work closely with the IMP team, under the oversight of the IMP Deputy Chief of Party (DCOP), to provide quality assurance support for data collection tasks related to IMP's TPM work. This will include accompanying IMP's local partner data collection staff, overseeing adherence to data collection protocols, conducting data collection and assigned water quality tests as requested. The Field Support Consultant will ideally be based in Baghdad and will travel as assigned every 4-6 weeks to Anbar, Diyala, and southern Salah Al-Din governorates.

Terms of Reference

- Support TPM field data collection activities across Iraq in consultation with the DCOP.
- Oversee the quality and adherence to protocols of subcontractor teams of field monitors across multiple site visits every 4-6 weeks. Ensure proper coordination of field assignments and deployments, including communication with BHA Partners and security protocols for daily field movements are followed onsite or remotely.
- Coordinate site visits closely with implementing partners (IPs) and work with local authorities to obtain site access.
- Support IMP knowledge management activities, as requested by the M&E Specialist, including the site visit database.
- Provide first-level data quality assurance, including assessing data for quality, strength, and completeness.
- Conduct call backs, back-checks, and reviews of collected data whenever needed, to ensure quality and reliability.
- Verify that field level TPM data are collected per IMP data collection protocols and guidance.
- Help the field data team identify gaps and lessons learned in data collection approaches.
- Report any concerns related to data quality to the DCOP.
- Coordinate with IMP's Reports and Data Quality Coordinator and M&E Specialist to support data analysis and report drafting as required.
- Other tasks as directed by the DCOP or M&E Specialist.

Your Experience and Expertise

- Bachelor's degree in statistics, international affairs, social science, data science, computer science, or a related field is required.
- Minimum of three years conducting quantitative and qualitative field data collection and overseeing field data collection teams, preferably for monitoring and evaluating NGO or donor programs, is required. Five years of experience in a similar field is preferred.
- Demonstrated experience conducting data cleaning, analysis, and reporting using quantitative and qualitative data is required.
- Experience conducting and overseeing data cleaning for quantitative and qualitative data.
- Experience providing technical support and field data collection to third party monitoring projects, M&E support projects, and/or large-scale evaluations, strongly preferred.
- Experience working on USAID-funded programs is desirable.
- Experience training field data collection for quantitative surveys, structured observations, qualitative interviews, and focus group discussions, strongly preferred.
- Proficiency in Microsoft Office such as Word, Excel, Outlook and PowerPoint.
- Experience supervising junior- to mid-level staff as well as subcontractors and/or partners.
- Exceptional analytic and interpersonal skills is required.
- Strong attention to detail and local context analysis.
- Strong oral and written communication skills in English and Arabic are required.

How to Apply

If you are interested in applying for this position, please complete the application form at <https://tinyurl.com/applyIMP/www.integrityglobal.com/apply> and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.**

The closing date for applications is **31st March 2023**. However, **we will review candidates on a rolling basis and the vacancy may be filled before this deadline. We encourage early applications.** Please be advised that only shortlisted applicants will be contacted.

Integrity is an equal opportunities employer. We encourage applications from suitably qualified and eligible candidates, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status. We will respect your confidentiality and abide by data protection laws.