



PROJECT ADVERTISEMENT

MONITORING ANALYST

USAID/BHA Somalia Monitoring Learning Project-2 (SMLP-2)

Long-term Cooperating Country National (CCN) position based in Nairobi, Kenya, with potential travel in accordance with project requirements.

November 2022



Introducing Integrity

Integrity is an ethical consultancy and service provider working in challenging and complex environments around the globe.

We help our clients succeed in fragile and challenging environments while building trust and understanding as the basis for transformative change. We work across all phases of the program and project cycle, delivering eleven complementary services: monitoring, evaluation and learning / data and knowledge management / research, evidence and analysis / advisory / project management / communications / risk management / technical assistance / capability and capacity development / stakeholder engagement / grant and fund management. Our services are underpinned by the principles on which we were founded, a commitment to providing reliable information and evidence, and expert and high-quality delivery.

Headquartered in London and Washington DC, Integrity also has offices in Jordan, Kenya, and Pakistan. Our multi-national team of over 60 delivers multi-year projects, programs and consulting assignments to a wide range of government clients, international organizations, foundations and private sector clients.

Vision: Integrity sets the international standard for ethically delivered, expert services in complex and challenging contexts. Our work helps create stability, accountability and prosperity.

Mission: Based on evidence and learning, we help clients and communities to build trust and understanding as the basis for transformative change. We do not advocate: we listen, comprehend and recommend.

Commitment: Integrity upholds the highest ethical standards in our service delivery, our employment of staff and our interaction with people. Through adherence to our core values, we ensure not only that our clients receive the best possible service but that we benefit the individuals and communities amongst whom we work.

Further information about Integrity can be found at www.integrityglobal.com.

Project Background

Integrity Global, in partnership with Management Systems International (MSI) and with leading research and data collection firms in Somalia, will establish a third-party monitoring system to collect data that verifies partner reported outputs and selected outcomes, and to deduce lessons learned from humanitarian programs in Somalia funded by the USAID Bureau of Humanitarian Assistance (BHA)/Somalia. The overall goal of SMLP-2 is to increase BHA/Somalia's access to independent, verifiable data related to the 1) quantity and quality of activities delivered, and 2) performance of BHA-funded programs in Somalia. This increased access to data will allow BHA/Somalia to make more evidence-based program design, implementation, and strategy decisions.

Scope of Work

Reporting to the Senior Analyst, the Monitoring Analyst will serve as a key member of the monitoring team, assisting with the analysis and reporting of third-party monitoring (TPM) activities for the USAID/Bureau for Humanitarian Assistance (BHA) funded projects in Somalia. Working closely with the Monitoring Advisor and the Senior Analyst, s/he will help clean code, analyse TPM data and contribute to the drafting of assigned sections of monitoring reports and other deliverables.

Terms of Reference

Planning and Design

- Support the development and refinement of data collection tools, data processing systems, coding protocols and analysis plans.
- Participate in monitoring and analysis skills and systems training.

Data Analysis and Reporting

- Work with the Senior Monitoring Analyst and other relevant SMLP-2 team members to transfer raw monitoring data onto the analysis system for cleaning and quality assurance checks.
- Support coding qualitative and quantitative third-party monitoring data.
- Review and conduct quality assurance checks of third-party monitoring data.
- In tandem with the Monitoring Advisor, engage Implementing Partners (IP) where clarification and/or further contextualisation of data is required.
- Draft and finalize assigned sections of reports and other deliverables providing clarifications or edits in line with internal quality assurance recommendations.
- Prepare and contribute to data analysis workshops, as needed, in coordination with the Senior Analyst.
- Participate in the presentation of project activities and findings to stakeholders, as needed.

Your Education and Experience

The Monitoring Analyst must have:

- At least two years of experience in either research or monitoring, evaluation, and learning.
- At least three years of experience in monitoring, evaluation, or learning in the humanitarian or development sectors of Somalia.
- Practical knowledge of quantitative and qualitative research and/or monitoring methodologies.
- Exceptional organizational skills, attention to detail and follow through.
- Demonstrated experience using NVivo preferred. Experience using similar qualitative analysis software could be considered.
- Demonstrated experience drafting high-quality reports preferred.
- Experience with monitoring donor-funded programs, preferably with familiarity of USAID.
- Familiarity with the operations of BHA programs and knowledge of IP activities in Somalia is highly desirable.

Required Interpersonal Skills

- Ability to effectively and efficiently handle multiple tasks simultaneously with precision and adapt to changes in responsibilities and workloads.
- Must be professional, possess a high degree of urgency and self-motivation, and have a strong work ethic.
- Results-oriented approach to problem solving.
- Strong communication skills, including note-taking for meetings.
- High professional standards for evaluation data and reporting.
- Accustomed to teamwork and able to sustain positive and frequent communications for a remotely managed monitoring team in a challenging, high-risk environment.
- Ability to work independently where necessary.
- Works well in a diverse team.

Languages

- Written and oral fluency in English, with the ability to write clear and compelling narrative.

How to Apply

If you are interested in applying for this position, please complete the application form at www.integrityglobal.com/apply and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.**

The closing date for applications is **30th November 2022**. However, we will review candidates on a rolling basis and the vacancy may be filled before this deadline. **We encourage early applications.** Please be advised that only shortlisted applicants will be contacted.

Candidates must have the right to work in Kenya.

Integrity is an equal opportunities employer. And positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. We will respect your confidentiality and abide by US data protection laws.