



PROJECT ADVERTISEMENT

SENIOR ANALYST

USAID/BHA Somalia Monitoring Learning Project-2 (SMLP-2)

Long-term Cooperating Country National (CCN) position based in Nairobi, Kenya, with potential travel in accordance with project requirements.

November 2022



Introducing Integrity

Integrity is an ethical consultancy and service provider working in challenging and complex environments around the globe.

We help our clients succeed in fragile and challenging environments while building trust and understanding as the basis for transformative change. We work across all phases of the program and project cycle, delivering eleven complementary services: monitoring, evaluation and learning / data and knowledge management / research, evidence and analysis / advisory / project management / communications / risk management / technical assistance / capability and capacity development / stakeholder engagement / grant and fund management. Our services are underpinned by the principles on which we were founded, a commitment to providing reliable information and evidence, and expert and high-quality delivery.

Headquartered in London and Washington DC, Integrity also has offices in Jordan, Kenya, and Pakistan. Our multi-national team of over 60 delivers multi-year projects, programs and consulting assignments to a wide range of government clients, international organizations, foundations and private sector clients.

Vision: Integrity sets the international standard for ethically delivered, expert services in complex and challenging contexts. Our work helps create stability, accountability and prosperity.

Mission: Based on evidence and learning, we help clients and communities to build trust and understanding as the basis for transformative change. We do not advocate: we listen, comprehend and recommend.

Commitment: Integrity upholds the highest ethical standards in our service delivery, our employment of staff and our interaction with people. Through adherence to our core values, we ensure not only that our clients receive the best possible service but that we benefit the individuals and communities amongst whom we work.

Project Background

Integrity Global, in partnership with Management Systems International (MSI) and with leading research and data collection firms in Somalia, will establish a third-party monitoring system to collect data that verifies partner reported outputs and selected outcomes, and to deduce lessons learned from humanitarian programs in Somalia funded by BHA/Somalia. The overall goal of SMLP-2 is to increase BHA/Somalia's access to independent, verifiable data related to the 1) quantity and quality of activities delivered, and 2) performance of BHA-funded programs in Somalia. This increased access to data will allow BHA/Somalia to make more evidence-based program design, implementation, and strategy decisions.

Scope of Work

Reporting directly to the Senior Monitoring Advisor, the Senior Analyst will work as part of the SMLP-2 monitoring team to assist with the analysis and reporting process for third-party monitoring activities for the USAID/Bureau for Humanitarian Assistance (BHA) projects in Somalia. Working closely with the Monitoring Analyst and other relevant team members, s/he will help clean code and analyse third-party monitoring data and contribute to the drafting of third monitoring reports and other written deliverables.

Terms of Reference

Planning and Design

- Support the development and refinement of data collection tools, data processing systems, coding protocols and analysis plans.
- Support the set-up of the data flow and analysis processes.
- Design training material for monitoring teams and the SMLP-2 reporting team.
- Participate in monitoring and analysis skills and systems training for both monitoring teams and other SMLP-2 team members.
- As required, coordinate with the local partners to ensure the uptake of data processes during the design and initial implementation phase.

Data Analysis and Reporting

- Work with the Monitoring Analyst and monitoring team members to transfer raw monitoring data onto the analysis system for cleaning and quality assurance checks.
- Review and conduct quality assurance checks of third-party monitoring data.
- Code qualitative and quantitative third-party monitoring data.
- Conduct initial analysis of data.
- As needed, draft and finalize assigned sections of monitoring reports and other deliverables.
- Conduct quality assurance checks of reports, incorporating implementing partner and USAID/BHA feedback.
- Lead the planning and management of the data analysis workshops, as needed.
- Participate in the presentation of findings to stakeholders, as needed.

Personnel Management

- Oversee the work of the Monitoring Analyst.

Your Education and Experience

The Senior Analyst must have:

- A Master's degree in international affairs/development and social science with practical research experience is required.
- More than five years of demonstrated experience in qualitative research and/or monitoring, evaluation and learning in the humanitarian or development sectors of Somalia.
- Practical knowledge of remote third-party management methodologies.
- Exceptional organizational skills, attention to detail and follow through.
- High levels of proficiency with Microsoft Excel and PowerBI.
- Experience working with data collection software such as Kobo Toolbox or SurveyCTO preferred.
- Experience with monitoring donor-funded programs, preferably with a familiarity of USAID.
- Familiarity with the operations of BHA programs and knowledge of IP activities in Somalia is highly desirable.

Required Interpersonal Skills

- Ability to effectively and efficiently handle multiple tasks simultaneously with precision and adapt to changes in responsibilities and workloads.
- Must be professional, possess a high degree of urgency and self-motivation, and have a strong work ethic.

- Results-oriented approach to problem solving.
- Strong communication skills, including note-taking for meetings.
- High professional standards for evaluation data and reporting.
- Accustomed to teamwork and able to sustain positive and frequent communications for a remotely managed monitoring team in a challenging, high-risk environment.
- Ability to work independently where necessary.
- Works well in a diverse team.

Languages

- Strong working knowledge of written and spoken English (must submit examples of written work).

How to Apply

If you are interested in applying for this position, please complete the application form at www.integrityglobal.com/apply/ and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.**

The closing date for applications is **21st November 2022**. However, we will review candidates on a rolling basis and the vacancy may be filled before this deadline. **We encourage early applications.** Please be advised that only shortlisted applicants will be contacted.

Candidates must have the right to work in Kenya.

Integrity is an equal opportunities employer. And positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. We will respect your confidentiality and abide by US data protection laws.