



CONSULTANCY ADVERTISEMENT

MEL & RESEARCH CONSULTANT

Part-time consultancy position, home based – MENA region

December 2021



Introducing Integrity

Integrity is an ethical consultancy and service provider working in challenging and complex environments around the globe.

We help our clients succeed in fragile and challenging environments while building trust and understanding as the basis for transformative change. We work across all phases of the programme and project cycle, delivering eleven complementary services: monitoring, evaluation and learning / data and knowledge management / research, evidence and analysis / advisory / project management / communications / risk management / technical assistance / capability and capacity development / stakeholder engagement / grant and fund management. Our services are underpinned by the principles on which we were founded, a commitment to providing reliable information and evidence, and expert and high-quality delivery.

Headquartered in London and Washington DC, Integrity also has offices in Jordan, Kenya, and Pakistan. Our multi-national team of over 60 deliver multi-year projects, programmes and consulting assignments to a wide range of government clients, international organisations, foundations and private sector clients.

Vision: Integrity sets the international standard for ethically delivered, expert services in complex and challenging contexts. Our work helps create stability, accountability and prosperity.

Mission: Based on evidence and learning, we help clients and communities to build trust and understanding as the basis for transformative change. We do not advocate: we listen, comprehend and recommend.

Commitment: Integrity upholds the highest ethical standards in our service delivery, our employment of staff and our interaction with people. Through adherence to our core values, we ensure not only that our clients receive the best possible service but that we benefit the individuals and communities amongst whom we work.

Further information about Integrity can be found at www.integrityglobal.com.

Scope of Work

Integrity is looking for a MEL and Research Consultant for the Essential Services in Syria (ESS) Program, which is the first Task Order under USAID's Building Resilient and Inclusive Communities in Conflict (BRICC) program in Northeast Syria. The ESS program contributes to the BRICC resilience objective (RO) of fostering resilience and stability in conflict affected communities across Syria to prevent the re-emergence of extremist groups.

Under the ESS, Integrity provides MEL and research support to the prime recipient, which includes field data collection, analysis, research and reporting to feed into the ESS Program Results Framework's outcome and impact-level indicators relating to community stability and good governance in Northeast Syria.

The MEL and Research Consultant will support the MEL Manager and Research Manager with the design of MEL tools and sampling frames; cleaning, organization and analysis of data; and drafting of MEL and research reports.

How the Consultant fits into the Integrity team

The MEL and Research Consultant will be supporting on the monitoring and research components of Integrity's work on the Essential Services Program, which includes: data collection tool design; supporting oversight of data collection (remotely); reviewing and cleaning data; providing high-level analysis, drafting reports and providing cleaned data that is client ready. The MEL and Research Consultant will work closely with Integrity's Data Manager and Field and Access Coordinator and will report to the MEL Manager and Research Manager.

Responsibilities:

- Remotely supports monitoring data collection led by the Field and Access Coordinator and Field Researchers in Syria.
- Supports on design of data collection tools using KoboToolbox, pilot testing and quality control of data collection tools (surveys and/or Key Informant Interviews or KII).
- Leads on data quality control, cleaning, and coding as needed of surveys and/or KII, with oversight from the MEL Manager.
- Supports MEL Manager with tracking and organization of data collected.
- Supports the Field and Access Coordinator in the development and provision of regular training for field researchers, and regular review of field researcher tools and findings.
- Conducts quantitative and qualitative data analysis (English and Arabic).
- Drafts baseline, midline and endline monitoring reports.
- Support in drafting ad hoc assessment or thematic reports focusing on northeast Syria.

Your Experience and Expertise

- Bachelor's degree in a relevant field, such as international development, economic development, political science, international relations, sociology, anthropology, etc.
- At least 5 years' experience with monitoring, research, evaluation and learning for humanitarian or development programs.

Languages:

- Written and oral fluency in English, with the ability to write clear and compelling narrative.
- Written fluency in Arabic is essential and oral fluency in Arabic is highly desirable.

Competencies

- Demonstrated ability to support in the design of technical M&E and research functions.
- Demonstrated ability to conduct quantitative and qualitative data analysis and client-ready M&E and research reports.

- Demonstrated research and report drafting skills in English (using Arabic data, including KIIs and open source information).
- Ability to work independently, proactively solve problems and consistently meet deadlines.
- Ability to clearly and concisely communicate complex dynamics and research findings to international clients.
- Good understanding of the security and governance dynamics in NES.
- Experience in managing field teams in Syria.
- Positive, enthusiastic team member.
- Previous experience with KoboToolbox highly desirable.
- Previous experience working with Syria humanitarian or development programs highly desirable.

How to Apply

If you are interested in applying for this position, please complete the application form at www.integrityglobal.com/apply and attach a CV and Cover Letter at the bottom of your application.

The closing date for applications is **10th January 2022**. However, we will review candidates on a rolling basis and the vacancy may be filled before this deadline. **We encourage early applications. Please be advised that only shortlisted applicants will be contacted.**

Integrity is an equal opportunities employer. And positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. We will respect your confidentiality and abide by UK data protection laws.